







Catering Information

Phoenix Park Hotel | 520 North Capitol Street N.W. Washington, D.C. 20001 | (202)638-6900 | sales@phoenixparkhotel.com

Menus

The enclosed menus will provide a sampling of what we have to offer. It would be our pleasure to work with you on creating a customized menu to suit your individual preferences. Special menus, such as gluten-free and vegetarian options, are available upon request. In order for the Hotel to prepare appropriately for food and beverage events, Group agrees to provide food and beverage selections forty-five (45) business days prior to the first date of the Event. A surcharge of five percent (5%) will be assessed for menu changes and/or setup changes that are received less than five (5) business days prior to the first day of the Event. If you have any questions and/or concerns, please contact the Sales office at (202)638-6900 and ask for the Sales & Catering department.

Additional Charges

Prices do not include 26% Service Charge (Subject to Tax) or 10% D.C. Tax. The Service Charge and tax percentage may increase without notice. There's a surcharge of \$250.00 for Lunch Buffets less than 20 guests.

Guarantee

A final guarantee of attendance must be submitted to the catering office no later than 12:00 noon, five (5) business days prior to the first date of your event. If a guarantee is not received the hotel will assume the anticipated attendance stated on the contract and will charge accordingly.

Payment

Upon confirming your event, a completed credit card authorization form is required. Payment in full for all functions must be submitted by the completion of the function. The Hotel will assume payment will be made using the credit card on file unless otherwise specified. The final payment is due five (5) business days prior to the first day of your Event. If the preferred method of payment is by company check, it must be submitted ten (10) business days prior to the first day of your Event. A check payment or credit card authorization to cover the guarantee must be on file prior to event start time.

Signage

All signs and displays must be pre-approved. No tacks, nails or adhesives may be used to affix anything to a wall or other hotel surface. No signage may be displayed on the podium.

Damage

Group agrees to pay for damage to the function space that occurs while Group is using it. Group will not be responsible, however, for ordinary wear and tear or for damage that Group can show was caused by persons other than Group and its attendees.

Function Rooms

Function rooms are assigned by the guaranteed minimum number of people anticipated. Additional room rental fees are applicable if the final guaranteed revenues drop significantly below the original anticipated estimate. We reserve the right to change groups to a room suitable for the attendance, with notification, if attendance drops or increases. There will be an additional charge of \$250.00 on any changes made to the setup of the room less than 48 hours prior to the first day of the Event.





ALA CARTE ITEMS

Enhancements to any existing Breakfast and/or break package or create your own break combination

Sliced Fresh Fruit | \$9.00 Per Person

Assorted Breakfast Pastries | \$62.00 Per Dozen

Bagels & Cream Cheese | \$8.00 Each

Hard Boiled Eggs | \$4.00 Each

Scrambled Eggs | \$9.00 Per Person

Avocado Toast (V) | \$12.00 Per Person

Applewood Smoked Bacon | \$15.00 Per Person

Country Pork Sausage | \$15.00 Per Person

Turkey Sausage | \$18.00 Per Person

Chicken Sausage | \$18.00 Per Person

O'Brien Potatoes or Home Fries | \$18.00 Per Person

Oven Roasted Tomatoes with Mozzarella Cheese | \$12.00 Per Person

Assorted Individual Greek Yogurts | \$7.00 Each

Individual Dry Cereal – Choice Almond, 2% Milk and Whole Milk | \$8.00 Each

Whole Fresh Fruit, Apples. Oranges, & Bananas | \$48.00 Per Dozen

Individually Bagged Chips | \$6.00 Per Bag

Freshly Baked Cookies & Decadent Chocolate Brownies | \$62.00 Per Dozen

Individually Bagged Nuts | \$6.00 Per Bag

Individually Wrapped Candy Bars | \$6.00 Per Bar





ALA CARTE GLUTEN FREE & VEGAN ITEMS

Enhancements to any existing breakfast and/or break package or create your own break combination

Gluten Free Muffins | \$62.00 Per Dozen

Vegan & Gluten Free Breakfast Sausage | \$18.00 Per Person

Vegan Scrambled Eggs | \$10.00 Per Person

Gluten Free Pancakes or French Toast | \$12.00 Per Person

Dairy Free Yogurt | \$8.00 Each

Almond Milk | \$5.00 Per Person

Soy Milk | \$5.00 Per Person

Oat Milk | \$5.00 Per Person

BEVERAGES ON CONSUMPTION

Freshly Brewed Regular and Decaffeinated Coffee

\$115.00 Per Gallon

Hot Water with Assorted Teas

\$115.00 Per Gallon

Iced Tea or Lemonade

\$60.00 Per Gallon

Assorted Soft Drinks (Coke Products)

\$8.00 Each

Assorted Juices, Orange, Cranberry, & V8

\$35.00 Per Quart

Sparkling & Still Water

\$8.00 Each





Based on 30-minute of continuous service

Executive Package

Pre - Meeting

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Chilled Orange, Cranberry, & V 8 Juices, Assorted Breakfast Pastries & Mini Bagels with Flavored & Regular Cream Cheese, Butter, Flavored Preserves, and Sliced Seasonal Fresh Fruit Display

Mid-Morning

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Assorted Soft Drinks, Assorted Flavored Waters, Spring & Sparkling Waters, Kind Fruit & Nut Bars, and Individual Greek Yogurts

Mid- Afternoon

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Assorted Soft Drinks, Assorted Flavored waters, Spring & Sparkling Waters, Whole Pieces of Fresh Fruit, Hummus & Soft Pita Chips, and Assorted Dessert Bars \$75.00 Per Person

Healthy Start

Pre - Meeting

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Chilled Orange, Cranberry, & V8 Juices, Assorted Flavored Waters, Spring & Sparkling Waters, Carrot Muffins, & Banana Nut Bread, Fruit Preserves, Butter, and Sliced Seasonal Fresh Fruit Display

Mid-Morning

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Assorted Soft Drinks, Assorted Flavored Waters, Spring & Sparkling Waters, Individual Greek Yogurt Parfaits with Fresh Fruit & Granola

Mid-Afternoon

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Assorted Soft Drinks, Assorted Flavored Waters, Spring & Sparkling Waters, Vegetable Crudité Shooters with Ranch Dressing, Whole Seasonal Pieces of Fruit, and Individual Bags of Sun Chips

\$85.00 Per Person





Congressional Package

Pre - Meeting

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Chilled Orange, Cranberry, & V8 Juices, ssorted Flavored Waters, Spring & Sparkling Waters, Sliced Seasonal Fresh Fruit Display with Honey Yogurt Dip, Assorted Breakfast Pastries, Hard Boiled Eggs Mini Bagels with Flavored & Plain Cream Cheese, Butter, & Fruit Preserves

Mid - Morning

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Assorted Soft Drinks, Assorted Flavored Waters, Spring & Sparkling Waters, Yogurt Covered Raisins, and Strawberry & Banana Fruit Smoothies

Mid - Afternoon

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas, Assorted Soft Drinks, Assorted Flavored Waters, Spring & Sparkling Waters
Mini Turkey and Bacon Clubs, Individual Bags of Ruffle Potato Chips, and Assorted Tea Cookies
\$95.00 Per Person

Sports Fan Break

Individual Bags of Cracker Jacks, Roasted Peanuts, White Cheddar Popcorn, Warm Pretzels with Mustard and Mini All Beef Hotdogs with Buns Assorted Coke Products, Bottled Still & Sparkling Waters Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas

\$32.00 Per Person

Healthy Choice Break

A Selection of Whole Fresh Fruit, Individual Vegetable Crudité with Chipotle Ranch Dressing, Chex Mix, Fruit & Nut Trail Mix, Individual Bags of Roasted Peanuts, Oatmeal Raisin Cookies with 2% Milk.

Assorted Coke Products, Bottled Still & Sparkling Waters

Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas

\$32.00 Per Person

Sweet Street Break

A selection of Brownies, Blondies, & Fruit Dessert Bars, Mini Hershey's Candy Bars, Regular & Chocolate Milk, Assorted Coke Products, Bottled Still & Sparkling Waters Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas

\$32.00 Per Person

Body & Soul Break

House made Hummus with Grilled Pita Chips, Marinated Antipasto Skewers, Grilled Tropical Fruits with Balsamic Dipping Sauce, Multigrain Garden Salsa Sun Chips, Yogurt Covered Raisins, Super Smoothies, Assorted Coke Products, Bottled Still & Sparkling Waters Freshly Brewed Regular & Decaffeinated Coffee, Hot Water with Assorted Teas

\$32.00 Per Person

All prices are subject to 26% service charges and 10% state sales tax. All prices are subject to change without notice.